

 <p><b>Rotorua Childcare Centre Inc</b></p>	<b>Policy</b>
	<b>Policy Category: Health and Safety</b>
	<b>Date Created: September 2019</b>
	<b>Date reviewed: 11 September 2024</b>
	<b>Policy Name: Smoke-Free Policy</b>

The purpose of this policy is to outline our centre's approach to maintaining a smoke free environment.

### Position Statement

At this centre we will prevent the detrimental effect of other people's smoking on the health of all adults and children here.

Smoking at the centre is not permitted inside or outside at any time and on any day.

We have signs that clearly state NO SMOKING is permitted on the premises at any time on any day and will enforce this rule.

### Issue Outline

Smoking has been proven to be carcinogenic, both to the smoker and to those in close and regular proximity to the smoker. As social attitudes have changed, our centre has adopted a zero tolerance policy toward smoking.

### Detail

#### General:

- No one is allowed to smoke on centre property, whether inside or outside of our premises.
- Cigarette butts are not to be discarded on centre property, as these can easily be picked up by children.
- Teachers are not permitted to smoke on centre property. If teachers wish to smoke during breaks they must do so away from the centre premises and must take steps to ensure their attire does not carry an odour of smoking with it upon their return. Teachers who carry with them a noticeable smoking odour will be asked to go home and change, with the time taken for this to be unpaid. If such action is required and it results in a failure for the centre to maintain its adult:child ratio or funding ratio, the matter will be regarded as a disciplinary issue.
- Appropriate "No Smoking" signage will be on display in the approach to and reception areas of the centre.

### Alignment with Other Policies

- Health and Safety Framework Policy

### Relevant Background (including legislation/regulation references)

Education (Early childhood Services) Regulations, Health and Safety Practices: General #1(a):

- Every licensed service provider to whom this regulation applies will take all reasonable steps to promote the good health and safety of children enrolled in the service
- Smoke Free Environments Act #108, Workplaces and Public Areas, Part 1 #7(a):

- Smoking prohibited at schools and early childhood education and care centres:
- The managers of school premises or premises to which subsection (4) applies (as per rationale) must take all reasonably practicable steps to ensure that:

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- Smoke Free Environments Act #108, Workplaces and Public Areas, Part 1 #7(a):
  - Smoking prohibited at schools and early childhood education and care centres:
  - The managers of school premises or premises to which subsection (4) applies (as per rationale) must take all reasonably practicable steps to ensure that:
    - No person smokes in any part of the premises (whether an internal area or an open area) at any time on any day; and
    - A notice stating that smoking within the premises is forbidden at all times is prominently displayed at or immediately inside:
      - (i) Every entrance to the premises; and
      - (ii) Every outer entrance to every building or enclosed area forming part of the premises.

The Ministry of Health provides free pamphlets to support early childhood centres in being smoke free. To order go online to: <http://www.health.govt.nz/resources/informationforschoolsandearlychild.aspx>

### Impacts of Policy on Teachers, Parents, Children

The consequences this policy will help to avoid includes:

- Detrimental health effects to others
- Discomfort to others
- Poor role models for young children
- Increased risk of fire and accidental burns.

### Implications and/or Risks

- This policy is designed to keep children and adults in our centre healthy and safe. It also enables our centre to comply with relevant legislation and licensing criteria. Finally, the policy demonstrates an appropriate level of care and responsibility in our community.

### Implementation

Clear procedures have been developed and teachers trained to follow them.

**Review** Review annually or when there is a significant change in the area of the policy topic.

<b>Authorised:</b>	
<b>Date:</b>	
<b>Review Date:</b>	
<b>Consultation Undertaken:</b>	BOT Email, storypark and foyer and staff noticeboards